



JOHN NAIMO  
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

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March 15, 2016

TO: Supervisor Hilda L. Solis, Chair  
Supervisor Mark Ridley-Thomas  
Supervisor Sheila Kuehl  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

FROM: John Naimo  
Auditor-Controller

A handwritten signature in blue ink, reading "John Naimo", is written over the printed name and title.

SUBJECT: **EISNER PEDIATRIC FAMILY MEDICAL CENTER – A DEPARTMENT  
OF MENTAL HEALTH SERVICE PROVIDER – PROGRAM REVIEW**

We completed a program review of Eisner Pediatric Family Medical Center (Eisner or Agency), which included a sample of billings from Fiscal Year (FY) 2014-15. The Department of Mental Health (DMH) contracts with Eisner to provide mental health services, including interviewing Program clients, assessing their mental health needs, and implementing treatment plans.

The purpose of our review was to determine whether Eisner maintained proper documentation to support their billings, and that the clinical documentation complied with related guidelines. In addition, we evaluated whether Eisner used qualified staff to provide services as required by their County contract.

DMH paid Eisner approximately \$900,000 on a cost-reimbursement basis for FY 2014-15. The Agency provides services in the First Supervisorial District.

**Results of Review**

Eisner maintained documentation to support the billings reviewed. The Agency completed Assessments, Client Treatment Plans, Progress Notes, and Informed Consent forms in accordance with their County contract and related guidelines. In addition, Eisner's treatment staff had the required qualifications to provide DMH Program services.

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Details of our review are attached.

**Review of Report**

We discussed our report with Eisner and DMH. Eisner is not required to submit a response to this report because there are no findings or recommendations.

We thank Eisner management and staff for their cooperation and assistance during our review. If you have any questions please call me, or your staff may contact Don Chadwick at (213) 253-0301.

JN:AB:PH:DC:EB:sd

**Attachment**

c: Sachi A. Hamai, Chief Executive Officer  
Robin Kay, Ph.D., Acting Director, Department of Mental Health  
Kevin Ross, M.D., Center Board Chair, Eisner Pediatric Family Medical Center  
Rupert Grant, Foundation Board Chair, Eisner Pediatric Family Medical Center  
Herb S. Schultz, President/CEO, Eisner Pediatric Family Medical Center  
Public Information Office  
Audit Committee

**EISNER PEDIATRIC FAMILY MEDICAL CENTER  
DEPARTMENT OF MENTAL HEALTH  
PROGRAM REVIEW  
FISCAL YEAR 2014-15**

**PROGRAM SERVICES**

**Objective**

Determine whether Eisner Pediatric Family Medical Center (Eisner or Agency) maintained documentation to support the services billed to the Department of Mental Health (DMH) in accordance with their County contract and related guidelines. In addition, determine whether Eisner completed Assessments, Client Treatment Plans, Progress Notes, and Informed Consent forms in accordance with their County contract and related guidelines.

**Verification**

We selected 20 of the 788 approved Medi-Cal billings for March and April 2015, which were the most current billings available at the time of our review (November 2015). We reviewed the Assessments, Client Treatment Plans, Progress Notes, and Informed Consent forms in the clients' case files for the selected billings. The 20 billings represent services provided to 11 clients.

**Results**

Eisner maintained documentation to support the billings reviewed. In addition, the Agency completed the Assessments, Client Treatment Plans, Progress Notes, and Informed Consent forms in accordance with their County contract and related guidelines.

**Recommendation**

**None.**

**STAFFING QUALIFICATIONS**

**Objective**

Determine whether Eisner's treatment staff had the required qualifications to provide DMH Program services.

**Verification**

We reviewed the California Board of Behavioral Sciences' website and/or the personnel files for seven (58%) of the 12 treatment staff who provided services to DMH clients during March and April 2015.

**Results**

Each employee reviewed had the required qualifications to provide the DMH Program services.

**Recommendation**

**None.**